

BANDERA RIVER RANCH WATER SUPPLY CORPORATION
BOARD MEETING
November 12, 2020 2:00 PM

DIRECTORS PRESENT WERE:

Bonnie Tidball Ernie DeWinne Billy Wilson

OTHERS IN ATTENDANCE WERE:

Joe Ortega Karen Antill

There being a quorum present, the meeting was called to order by President Bonnie Tidball at 2:00 PM, November 12, 2020.

MINUTES: Directors read the Minutes of the previous meeting of October 8, 2020.

MOTION: Ernie DeWinne made a motion to accept the Minutes of the meeting of October 8, 2020. Billy Wilson seconded the motion. The Board voted unanimously to accept the Minutes, and the motion passed.

TREASURER'S REPORT: Ernie DeWinne presented the financial reports of October 2020 to the Board, noting that the WSC continues to be in good condition, financially. The Board and guests reviewed. Ernie advised that we are close to the \$250,000.00 limit at Texas Hill Country Bank and may have to move more to Bandera Bank.

MOTION: Billy Wilson made a motion to accept the Treasurer's report as presented, seconded by Ernie DeWinne. - The BOD voted unanimously to accept the report, and the motion passed.

OPERATIONS REPORTS:

Field Operations: Joe Ortega reported that they have cleaned up well #5 & 6 and put in one (1) new tap in unit 4. Joe advised that he hired an individual with a trencher and rock saw to cut the roads for a new service lines and was charged \$250.00 per cut; the board discussed and since it's not worth buying our own equipment to continue using the individual until we can figure something else out. Joe reworked well #4 and added a new check valve; this is where the water loss could be coming from because it had no backpressure. Joe advised that well #6 meter is too large, he spoke with Kamstrup and they are willing to trade out that meter for two (2) 2" meters and three (3) customer meters in exchange. Joe walked the lines with the leak detector and found three (3) service line leaks and repaired a leak at the pressure pump at the upper system and replaced the check valve as well. Joe advised he had the rear shocks on the company truck repaired.

Office Operations: Karen Antill reported that it has been business as usual. Karen advised that she has sent out twenty-three (23) stage III violation letters so far; one customer had been disconnected for non-compliance and all the others adjusted their watering to abide by the watering restrictions. Karen reported that Texas811 is working well and we have already received a few locate requests. Karen reported that disconnect notices will be sent out November 25th with the disconnection date of December 7th.

Class C Licensed Operator: Charlene Greenhill did not attend the meeting. Karen reported that Charlene is currently working on the permanent folder and will leave it in the office and took the boxes home to separate them out by wells.

ITEMS FOR DISCUSSION AND BOARD ACTION:

OLD BUSINESS:

- A. Discuss and review water use restrictions and stages – Ernie DeWinne presented the pumping report as of November 1st and showed where the pumping dropped from 82% to 79% and according to the TCEQ guidelines it should be 115% and suggests that we stay in Stage III Mandatory Watering Restrictions. The Board discussed and will stay in Stage III Mandatory Use Restrictions until it expires on December 17th. The Board will continue to review the wells pumping report and well #6 timeline and make any changes necessary.
- B. Discuss fire hydrants and possible testing with contractor. - No new information currently, Tabled.

- C. Update on well #6 progress – Billy Wilson advised that he spoke with Carl from Waterboyz and he is still busy but will change out the pump on well # 6 as soon as he can. Joe advised that he met with Mike for the fence and was told that he will order everything and start working on it in about two (2) weeks. Joe reported that he is shifting the fence further into the park and changing the gate from the east side to the west side so it will be easier to access. Billy advised that the pins were set, and the electrical work is done. Billy reported that we can wait until we drill well #7 to do the chip seal on the roads since the road base is holding up well. Billy said once we get the fence up and the new meter installed, we can put well # 6 online.
- D. Update on plant #1 electrical upgrades – Joe Ortega reported that the electrical has been completed and still wants to redo the contacts inside the pumphouse.
- E. Discuss candidates for open board position – The Board discussed and have no candidates at this time.
- F. Update on water system map – Joe Ortega advised that Karen found the water line maps and now we just need to add the new lines to them.
- G. Well #7 engineering contract status update – Bonnie Tidball advised that she has not heard from Bob Thonhoff but did get the contract price lowered down to \$10,000.00; Bonnie reported that the contract was signed and sent off to Bob. Bonnie will call to make sure he puts a 2” meter in the plans for well #7. The Board discussed and will be looking for other engineers for future projects.
- H. Discuss future well locations – Ernie DeWinne advised that he did not get time to meet with Chris at the HOA office to see what lots could be available to purchase for a future well location, but will try to next week.

NEW BUSINESS:

- A. Review and approve 2021 budget – The Board reviewed the 2021 budget presented by Ernie DeWinne.

MOTION: Ernie DeWinne made a motion to approve the 2021 budget pending salary adjustments, Billy Wilson seconded the motion. The BOD voted unanimously, and the motion passed.

- B. Discuss new Kamstrup meters with leak detection – Ernie DeWinne advised he got some information on new Kamstrup meters that can read on the other side of the meter to read the backflow, which cost about \$295.00 each. Ernie would like to see them strategically placed throughout the system instead of purchasing new meters to put on our mains. The Board discussed and Ernie will try to get someone from Kamstrup to come to our January meeting to give us more information and a demonstration of the flow IQ 2200 meters.

MEMBERSHIP COMMENTS:

ADJOURNMENT: Ernie DeWinne made a motion to adjourn the meeting into executive session, seconded by Billy Wilson. The BOD voted unanimously to adjourn the meeting into executive session at 3:19.

The Board reconvened from executive session at 3:38 after discussing salary adjustments.

The Board discussed and will be sending the employees to Boerne tomorrow for rapid COVID tests; the Board will cover the cost if not covered by the employees insurance and the office will be closed until further notice.

ADJOURNMENT: There being no further comments, Billy Wilson made a motion to adjourn the meeting, seconded by Ernie DeWinne. The BOD voted unanimously to adjourn the meeting at 3:42 PM.

The next BOD meeting will be held on December 10, 2020

BRRWSC PRESIDENT, BONNIE TIDBALL _____

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE _____